Access & Login into FactSet Web

1. To get started, go to [https://my.factset.com](https://my.factset.com)
2. If this is the first time you are trying to access FactSet Web you need to go to the “Register” section on the right hand side.
3. On the next screen enter your FactSet.net ID. Your FactSet.net ID is not your email address. It is a username credential for the web platform.
4. A one-time passcode will be sent to your FactSet registered email address.
5. Enter the passcode and a password of your choice.