CREATE AN ALERT IN ACADEMIC ONEFILE

1. Enter your search term. Remember to put exact phrases in quotes, and use OR (in capital letters) if you want to search for both the acronym OR the full term, e.g. TPP OR “Trans Pacific Partnership”.

2. After running the search, select the newspaper title from the Publication Title filter on the right side of the screen. You may need to scroll down to see this option.
3. From the lower right side of the results, select *Create Search Alert*.

4. Enter your email address.
5. Select how often you would like to receive the alert.
6. Select plain text or HTML.
7. Click on *Submit*.