**Setup my Online Appointment**

1. **Go to** [sheridan.tutorocean.com](https://sheridan.tutorocean.com)
   
   Go to the Tutor's profile description and copy and paste their WebEx link in your browser.

![Tutor Profile](image1)

2. **Join the meeting**
   
   Please click on the Join from your browser to join the online meeting with your Tutor.

![Join Meeting](image2)

3. **Share Your Screen, Camera, and/or Microphone.**
   
   Once inside a meeting, on the bottom of your screen, you will see a few buttons which can be used to change what you are sharing, such as your screen, camera, files and microphone.

![Share Options](image3)